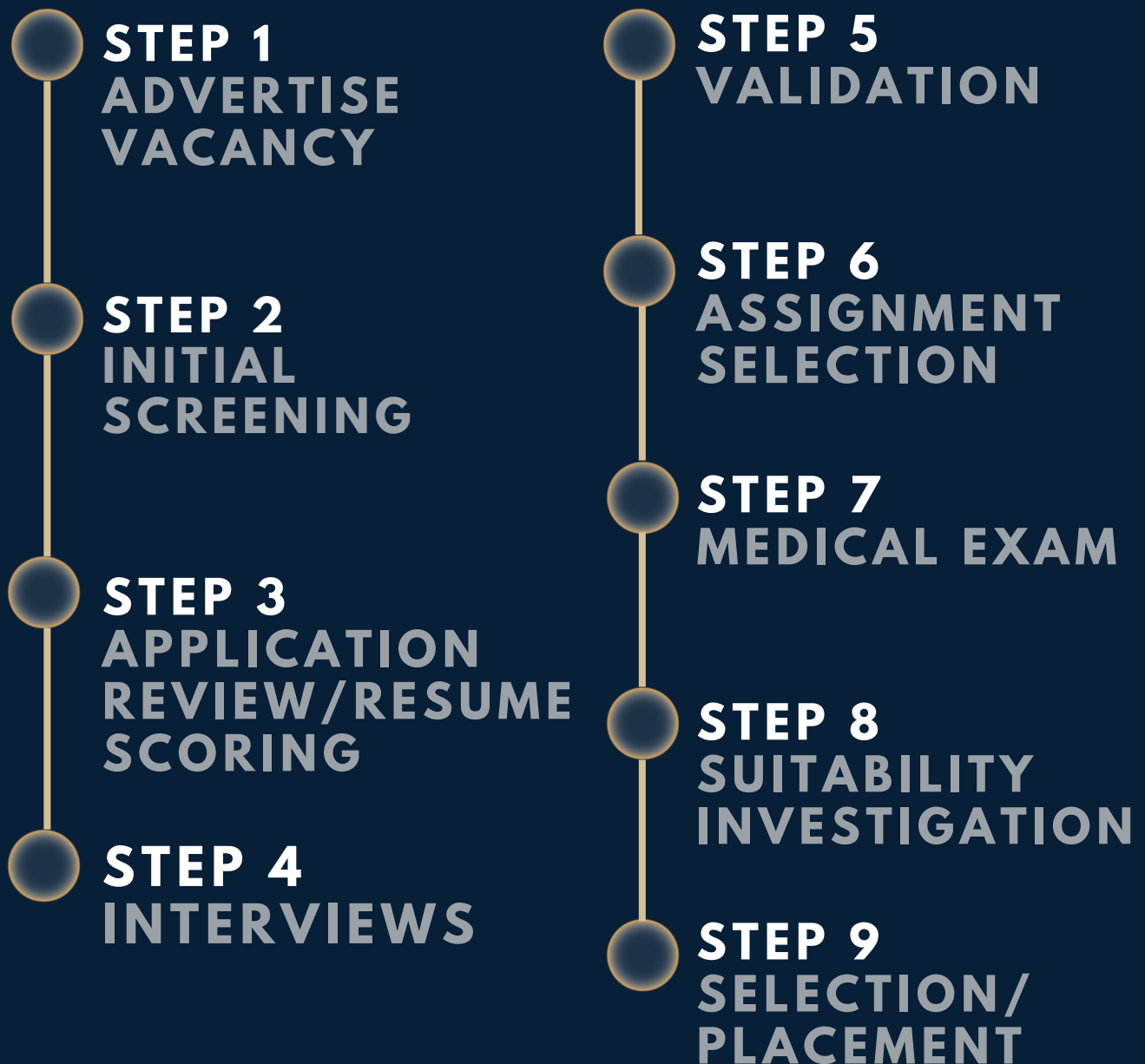




Air Force Office of Special Investigations Application Process

The Air Force Office of Special Investigations uses a multi-step process to hire civilians who share a common desire, to serve their country as a member of the Department of the Air Force's federal law enforcement and counterintelligence agency. The process typically takes nine months to complete. An explanation of the steps can be found on the following page.





Air Force Office of Special Investigations Application Process

STEP 1 ADVERTISE VACANCY

Position is advertised on USAJOBS. Typically positions are listed for two weeks. Occasionally positions are held open until the maximum number of applications are received. Please read the announcement closely.

STEP 2 INITIAL SCREENING

A human resources specialist reviews all applications for completeness and minimum qualifications.

STEP 3 APPLICATION REVIEW/RESUME SCORING

All qualifying applications are evaluated, scored and rank-ordered by a Review Board comprised of OSI special agents. From those applicants, some or all may be referred for interviews.

STEP 4 INTERVIEWS

Those referred for interview are scheduled to interview with a panel of OSI special agents. Interviews are conducted virtually. Applicants will also complete psychological assessment at this stage.

STEP 5 VALIDATION

The names of applicants who are "tentatively selected" for further consideration are provided to the OSI Executive Director who approves the list.

STEP 6 MEDICAL EXAM

The applicants who are tentatively selected are notified that they have been identified for further evaluation, and must undergo and pass a pre-employment medical examination.

STEP 7 ASSIGNMENT SELECTION

Applicants are tentatively matched with a position location based on the applicant's preference and needs of the agency. This match is contingent on the successful completion of Step 8.

STEP 8 SUITABILITY INVESTIGATION

The applicant must undergo a pre-employment suitability investigation. This portion of the process takes approximately 45-60 days.

STEP 9 SELECTION/ PLACEMENT

After successful completion of the suitability investigation, employment related documents (e.g., condition of employment agreements, etc.) are sent to the selectee for completion and an enter-on-duty date is established.

Learn More:

